

# Susquehanna Valley Chamber of Commerce (SVCC)

445 Linden Street, PO Box 510 • Columbia, PA 17512 • 717.684.5249 • <https://VisitSusquehannaValley.com>

## 31st Annual Bridge Bust

**Saturday, October 5, 2019**

**(Rain Date: October 12)**

**8 a.m to 4 p.m.**

Located on the Veterans Memorial Bridge  
(Rt. 462) between Columbia and Wrightsville

**YOU CAN NOW REGISTER  
AND PAY ONLINE!**

Go to <https://VisitSusquehannaValley.com/Events> and select Bridge Bust!



Vendors from last year who wish to have the same space must apply before **May 31**.

New spaces will be assigned after this date.

### Payment Information

- This event has three time-sensitive price points: early, regular and late entry fees
- SVCC accepts cash, checks (payable to: SVCC) or credit/debit card payments (MasterCard, Visa, Discover)
- *Please note there will be a \$35 charge each time a check is returned for insufficient funds*

### Communication Process

- SVCC mainly communicates via email and our website <https://VisitSusquehannaValley.com>
- Please be sure to include a clearly printed email address for an email account that is checked regularly
- Confirmation cards and space numbers will be emailed - please bring this information with you to the event to ensure a smooth check-in process
- If you do not have an email address, this information will be sent via US mail
- Please call 717.684.5249 or email [Event1@VisitSusquehannaValley.com](mailto:Event1@VisitSusquehannaValley.com) with questions

### Cancellation Policies

- Check our Facebook page or <https://VisitSusquehannaValley.com> for weather-related announcements; the decision to utilize the rain date will be posted by 5 p.m. the evening before the event
- If you are unable to attend on the rain date, **no refund** will be issued
- If SVCC cancels on the rain date, a 50% refund will be issued
- If personal conditions cause you to be unable to attend a show for which you are registered, **no refund** will be issued. NO EXCEPTIONS.

## Sales Tax Number

Vendors are required to provide a valid PA Sales Tax License Number in the space provided on the application page. These numbers are verified by state officials prior to the event date. Vendors who are non-compliant will hear directly from this state office and will not be able to participate unless the problem is resolved.

All vendors selling new or used merchandise within the State of Pennsylvania are required by law to have a Pennsylvania State Sales Tax License, even if a vendor sells only once or twice a year. There is no fee involved in obtaining a license. PA sole proprietor vendors who come to more than two shows a year and all in-state or out-of-state corporations must complete the PA-100 form. It is suggested that this form be completed and submitted online so you will be able to receive your tax number within one week. Access it online at [www.pa100.state.pa.us](http://www.pa100.state.pa.us) and click on PA100 Registration. Out-of-state sole proprietor vendors may download the PA-518 Transient Vendor application. If you have any questions or need assistance in filing, you may contact the Department of Revenue at 717-425-7700 and ask for the agent on duty. You may also visit [www.revenue.state.pa.us](http://www.revenue.state.pa.us) for more information.

SVCC will accept only vendors with a valid, compliant sales license tax number. Do not confuse your sales tax license number with your federal EIN number or an exemption number.

## Emergencies

Emergency services are provided on site during each event. For ANY emergency situation that arises, please dial 911.

## Shuttle Services

Shuttle services WILL NOT be operational during set-up nor tear-down times; shuttles run during the event only. Please refer to event-specific vendor parking information listed later in this packe

### **\*\* Important Updates \*\***

Please read all information carefully and thoroughly as there have been changes and updates. Failure to read and follow these procedures may jeopardize your participation in these events.

Call 717.684.5249 or email [Event1@VisitSusquehannaValley.com](mailto:Event1@VisitSusquehannaValley.com) with any questions.

## Before Returning Your Application...

Before returning your application, have you:

- read all sections of the vendor information?
- provided a valid sales tax number?
- signed the bottom of the application(s)?
- enclosed payment information?

Please send completed application(s) to:

SVCC Events  
445 Linden Street  
PO Box 510  
Columbia, PA 17512

**OR**

Complete application online:

<https://VisitSusquehannaValley.com>  
Choose "Events" tab  
Select Antique, Art & Craft Show

Proceeds benefit the Susquehanna Valley Chamber of Commerce and Visitors Center

## Bridge Bust 2019 Rules & Regulations

Please read before completing your vendor application.

1. Applications must be submitted yearly.
2. Space requests are not guaranteed but every effort will be made to accommodate requests.
3. Applications that are declined will be notified in writing. Payment will be returned with notification.
4. Items are not screened for Bridge Bust but SVCC reserves the right to request photos of any item in question.
5. Vendors must supply a valid PA Sales Tax License number when applying.
6. Vendors may not sublet to anyone not named on the application.
7. Insurance coverage is the responsibility of the vendor.
8. Applications will be accepted in these categories: antiques, arts, crafts, commercial food, unique or one-of-a-kind items and non-profits with a saleable item. Others may be accepted at the discretion of SVCC. Commercial products more suited to a Business Expo will NOT be accepted. Applications for promotional literature handouts only will not be accepted. **NO new vendors with re-sale items will be included. NO new independent consultants will be accepted.**
9. No electricity or water is provided. Vendors are permitted to provide their own quiet generator.
10. Generators may be in use by vendors near you. We cannot always honor requests to locate your space a distance away.
11. Trash and recycling containers must be provided at food spaces and maintained during the event.
12. Vendors may exhibit or sell items only in the category for which they have applied. Vendors selling items not described on application may be asked to remove them from the sale area.
13. Vendors may sell from the assigned space only. No solicitation is permitted.
14. Vendors are prohibited from bringing pets to the event for liability reasons.
15. Weapons (including life-like toy replicas), fireworks and any items considered dangerous or inappropriate are strictly prohibited. Vendor will be asked to remove them.
16. All vendors must enter the bridge from Second Street on the Columbia side.
17. Vendors with **odd-numbered spaces** will be permitted onto the bridge at approximately **5 am** to start set up. Vendors with **even-numbered spaces** will be permitted on the bridge approximately **5:30 am**. Extra vehicles must be removed to parking areas as directed by 7:30 am. Barriers are placed at 7:30 am, after which time NO ONE will be permitted to enter the bridge.
18. Ample parking for one vehicle including hatch opening or trailer hitch is available behind exhibit space. One space is 20'x20'. Additional vehicles must depart using the Wrightsville (west) side of the bridge by 7:30 am. Space MAY NOT be purchased for parking additional vehicles.
19. Vendors are responsible for the set up, tear down and clean up of their space/area. All packing materials including cardboard boxes must be broken down and stacked beside provided trash receptacles, not in them.
20. Vendors must keep display up for the duration of the event. Tearing down before 4 pm is not permitted. Insurance restrictions prohibit vehicles from entering or leaving the event area until directed by event staff.
21. All display racks, tables, chairs, canopy, coverings, etc. are to be provided by the vendor. Tables must be attractively covered to the ground with all packing, boxes, etc. out of sight. No vendor may sell directly from boxes.
22. Bridge Bust ends at 4 pm when vendors must stop selling and begin tear down. By state requirements, bridge must be vacated by vendors and reopened to traffic by local police at 6 pm. Please help us meet this deadline by exiting via the Wrightsville side of the bridge as quickly as possible.
23. Extra vendor vehicles will not be permitted to enter the bridge until 4 pm to assist with vendor tear down.
24. In cases where the rain date must be utilized, **no refund** will be issued for vendors who are unable to attend.
25. Failure to appear or early withdrawal from the event could jeopardize future participation.
26. Failure to comply with any of these rules and regulations will jeopardize future participation.
27. By signing the vendor application, vendor agrees that he/she will comply with the Bridge Bust rules & regulations found on this page. Noncompliance will result in removal from the event with no refund. By signing, the vendor further certifies that he/she is the responsible party identified on the application and that he/she is authorized to
  - A. Execute on behalf of the group and
  - B. Accept legal process on behalf of the group

Vendor agrees to indemnify and hold harmless the Susquehanna Valley Chamber of Commerce, its Board of Directors, staff members and volunteers of the Bridge Bust, the Borough of Columbia, Borough of Wrightsville, Lancaster and/or York County, PA Department of Transportation and business owners and residents of the communities. The aforementioned parties are not responsible for any injury, loss, damage, theft, breakage or destruction that may arise or come to the participant, their employees, relations, friends or property from any cause, whatsoever, from this event. All public claims and liabilities levied against the participants are the sole responsibility of the participant.

# Bridge Bust 2019 Event Information (continued)

## Screening Process

The Bridge Bust is not a screened event. However, we do reserve the right to request photos or a sample of your product. Please refer to Number 8 in the Bridge Bust Rules and Regulations. Decisions are at the discretion of our events committee.

## On-the-Bridge Instructions

Please review **Numbers 16 - 18** of the Rules and Regulations. To ease congestion on the bridge, vendors are asked to bring only one vehicle, if possible. Absolutely no more than **TWO VEHICLES** per vendor will be permitted. There is no shuttle service provided during set-up or tear down times. Vendors must unload quickly and remove extra vehicles before setting up.

**Overflow vehicles should exit via the Wrightsville side of the bridge and may be parked in one of these areas:**

- The John Wright Restaurant—Wrightsville side

Exit the bridge, making a sharp right turn onto Hellam St. At the stop sign, turn left onto Front St. Proceed to the parking area marked by "Vendor Parking" signage.

- Rotary Park—Columbia side

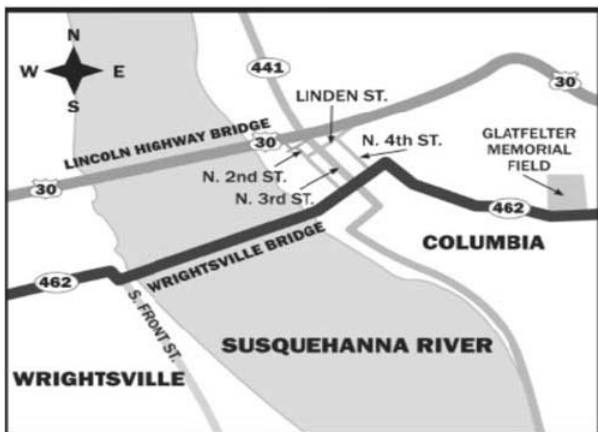
During the day vendors may find use of our Bridge Shuttle helpful. This bus runs throughout the day from one end of the bridge to the other using Route 30. Portable toilets are located along the bridge and at least 2 handicapped units at the ends of the bridge.

## Tear Down

Admission gates are dismantled at 3:30, but the event continues until 4:00. Vendors may not tear down before 4 pm. Failure to comply may jeopardize future participation in this show. All vendors must exit the bridge at the show's end **using the Wrightsville side**. Any vendor who does not follow this rule will not be invited to return.

Vendors must be off the bridge no later than 5:45 pm. The bridge must be re-opened by the police department at 6 pm. Please abide by this policy so that we may continue to receive approval from the State for future bridge closings.

## Directions to Event



**GPS Users:** Enter 300 N 2nd Street, Columbia, PA 17512

### From the West (York area)

- Rt. 30 E to Columbia/Marietta Rt. 441 exit
- Turn right onto Linden St. Proceed to traffic light
- Go through light one block to 2nd St
- Turn left onto 2nd St. to approach bridge. Volunteers will direct

### From the East (Lancaster area)

- Rt. 30 W to Columbia/Marietta Rt. 441 exit
- Turn left onto Rt. 441
- At the traffic light, turn right onto Linden St
- Go one block to 2nd St
- Turn left onto 2nd St. to approach bridge. Volunteers will direct

\*Please bring your space confirmation with you to the event

### Please note the following changes:

- In an effort to reduce congestion, note staggered bridge entry times listed on Number 17 of Rules and Regulations
- There will be no off-bridge spaces.



# 31st Annual Bridge Bust

Saturday, October 5, 2019 • 8 am to 4 pm

Rain Date: October 12

**Final Application Deadline: September 28 at midnight  
NO EXCEPTIONS!**

Proceeds benefit the Susquehanna Valley Chamber of Commerce and Visitors Center

CONTACT NAME: \_\_\_\_\_

BUSINESS/GROUP NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

STREET/BOX : \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

ITEM DESCRIPTION: \_\_\_\_\_

PA SALES TAX LICENSE #\*: \_\_\_\_\_  
(\*ALL APPLICATIONS MUST INCLUDE A VALID NUMBER HERE. FOR MORE INFORMATION, SEE PAGE 2.)

**Returning Vendors:**

I participated last year and would like to return to the same space(s) noted here: \_\_\_\_\_  
PLEASE NOTE: Your prior space(s) will be released for sale if we do not hear from you by May 31st

**New Vendors:**

I did NOT participate last year and would like \_\_\_\_\_ space(s)  
PLEASE NOTE: You will receive your space number after June 1.

2019 SPACE FEES			
	<u>Early Fee</u>	<u>Regular Fee</u>	<u>Late Fee</u>
	Until May 31	June 1 to August 31	Sept. 1 to Sept. 28 midnight
Commercial Food Vendor	\$ 225	\$ 275	\$ 400
	<input type="checkbox"/> I serve from the driver's side	<input type="checkbox"/> I serve from passenger's side	
Nonprofit or SVCC Member	\$ 60	\$ 65	\$ 80
Approved Vendor^	\$ 125	\$ 150	\$200

^See rules and regulations for requirements

\$ \_\_\_\_\_ for \_\_\_\_\_ space(s) - Each space measures 20' x 20' and has space for 1 vehicle

Please send me \_\_\_\_\_ vendor passes for staff arriving after even begins (limit of 4)

\_\_\_\_\_ Cash  
\_\_\_\_\_ Check #

Visa, MasterCard, and Discover. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. \_\_\_\_\_ CVC: \_\_\_\_\_

\*If paying with credit or debit card, payment may also be made at <https://VisitSusquehannaValley.com/Events>

***I have read and understand all vendor information provided in this document and agree to comply with all rules and regulations listed therein.***

\_\_\_\_\_  
(signature required)

**Office Use Only** Space Assigned \_\_\_\_\_ Date Received \_\_\_\_\_  
Amt Pd \_\_\_\_\_ Pmnt Type \_\_\_\_\_ Confirmation Sent \_\_\_\_\_